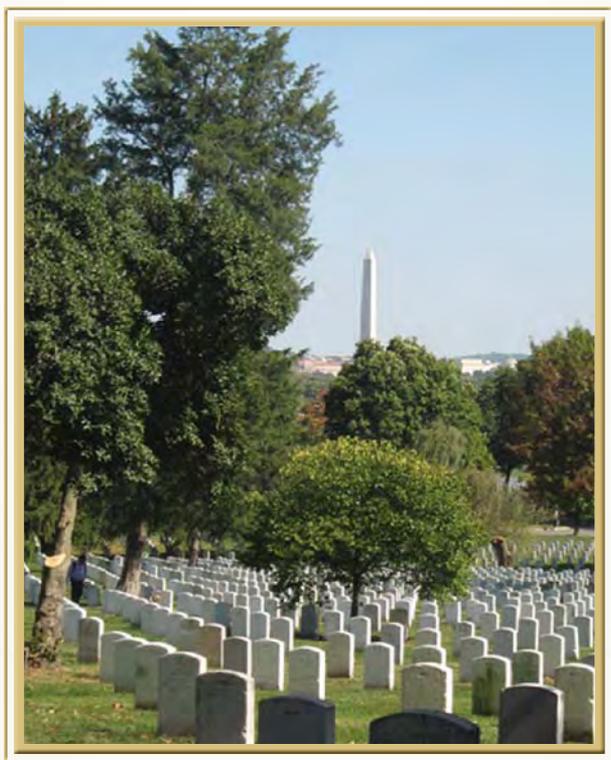


ARLINGTON
NATIONAL CEMETERY

NEXT *of* KIN

INFORMATION GUIDE



OUR NATION'S MOST HALLOWED GROUND



RICHARD P KLOPFENSTEIN
1910-1944
SGT

WILLIAM I ELLIOTT
1914-1944
SGT

JOHN J McGUIRE
1914-1944
SGT

SAMUEL D STANFIELD
1914-1944
SGT

ACCIDENT - FRANCE
SEPTEMBER 11 1944

SHERMAN J ANS
1914-1944
SGT

WILLIAM T GARR
1914-1944
SGT

UNITED STATES ARMY
GENE F CLARKE
1914-1944
SGT

“ON BEHALF OF THE PRESIDENT
OF THE UNITED STATES,
(THE UNITED STATES ARMY;
THE UNITED STATES MARINE CORPS;
THE UNITED STATES NAVY;
OR THE UNITED STATES AIR FORCE),
AND A GRATEFUL NATION,

PLEASE ACCEPT THIS FLAG AS A
SYMBOL OF OUR APPRECIATION
FOR YOUR LOVED ONE’S HONORABLE
AND FAITHFUL SERVICE.”

ANDREWS
OF
CARRI

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GENERAL INFORMATION

Arlington National Cemetery is under the jurisdiction of the U.S. Department of the Army. As a national shrine, Arlington National Cemetery honors the men and women who have served in the Armed Forces. Approximately 25 to 30 funerals are held daily, and the cemetery is visited by more than four million visitors each year.

LOCATING A GRAVESITE

To locate a gravesite, call (877) 907-8585, or visit the Customer Service Desk in the Visitors' Center.

HOURS

The Cemetery is open to the public every day of the year between the hours of:

8:00 a.m. - 5:00 p.m. from October 1 to March 31

8:00 a.m. - 7:00 p.m. from April 1 to September 30

The Administration Building is open from 8:00 a.m. to 4:00 p.m. Monday through Friday, to assist family members with questions or concerns.

CONTACTING THE CEMETERY

By phone:

(877) 907-8585

By mail:

Arlington National Cemetery

Arlington, Virginia 22211-5003



TRIBUTES

FLAGS

The placement of flags on gravesites is not permitted, with the exception of Memorial Day. During this time, the cemetery places small flags on each grave and removes them immediately after Memorial Day.

FLOWERS

Cut flowers are permitted on gravesites at any time. Artificial plants are permitted between October 10 and April 15 only. Potted plants are permitted seven days before and seven days after Easter. Statues, lights, glass objects, and other impediments are not permitted at anytime. Flowers may be placed at the bottom of each niche wall only. Permanent flower containers which are placed below ground level and have telescoping flower vases are permitted, but must be installed by cemetery staff.

Tributes must not be attached to the headstone or grave marker.

HEADSTONES/NICHE COVERS

A photograph of two men in military uniforms, shown in profile from the chest up. They are wearing dark blue or black uniforms with white collars and ties. They are wearing dark caps with a gold band and a gold emblem on the front. The background is a blurred outdoor setting with green foliage and a light sky.

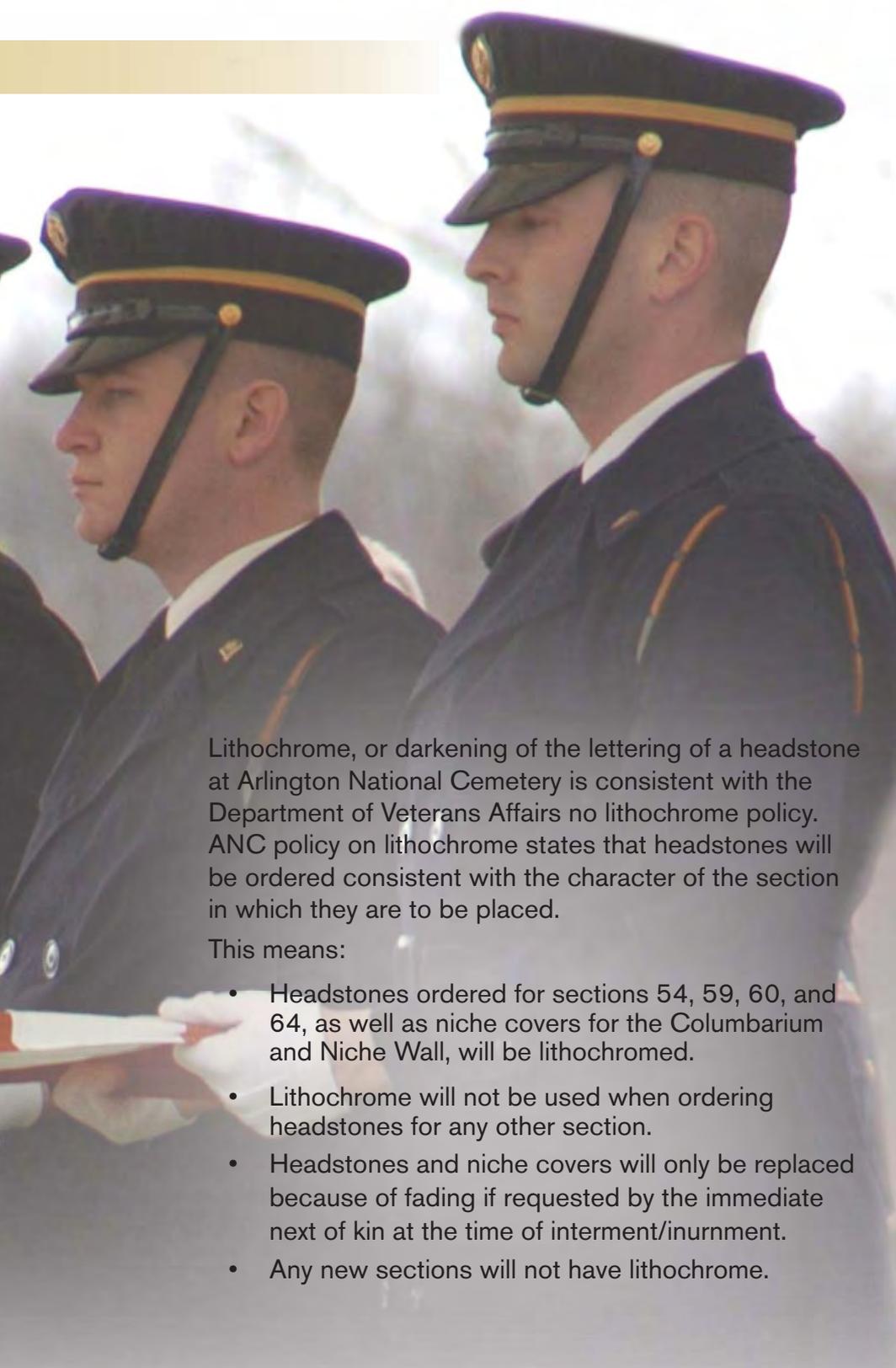
On the day of the service, your cemetery representative will finalize the marker with the family representative. The gravesite will be marked with a temporary marker until the permanent marker arrives.

It is extremely important to Arlington National Cemetery that the headstone or niche cover captures the service, sacrifice and appropriately honors your loved one.

Please direct any questions via phone to: (877) 907-8585, or email:

Arlingtoncemetery.isb@mail.mil, or in writing to:

ATTN: Administrative Officer
Arlington National Cemetery
Arlington, Virginia 22211-5003



Lithochrome, or darkening of the lettering of a headstone at Arlington National Cemetery is consistent with the Department of Veterans Affairs no lithochrome policy. ANC policy on lithochrome states that headstones will be ordered consistent with the character of the section in which they are to be placed.

This means:

- Headstones ordered for sections 54, 59, 60, and 64, as well as niche covers for the Columbarium and Niche Wall, will be lithochromed.
- Lithochrome will not be used when ordering headstones for any other section.
- Headstones and niche covers will only be replaced because of fading if requested by the immediate next of kin at the time of interment/inurnment.
- Any new sections will not have lithochrome.



MAINTENANCE

The maintenance staff works thoroughly to upkeep the visual appeal and precision that the cemetery demands. Graves are filled and leveled after each burial, and on a continual basis. Cemetery grounds are manicured regularly. During the first interment, the soil is particularly vulnerable to sinkage caused by the settling of the soil. Sodding is done in both the spring and the fall when the weather conditions are most favorable for the establishment of turf.

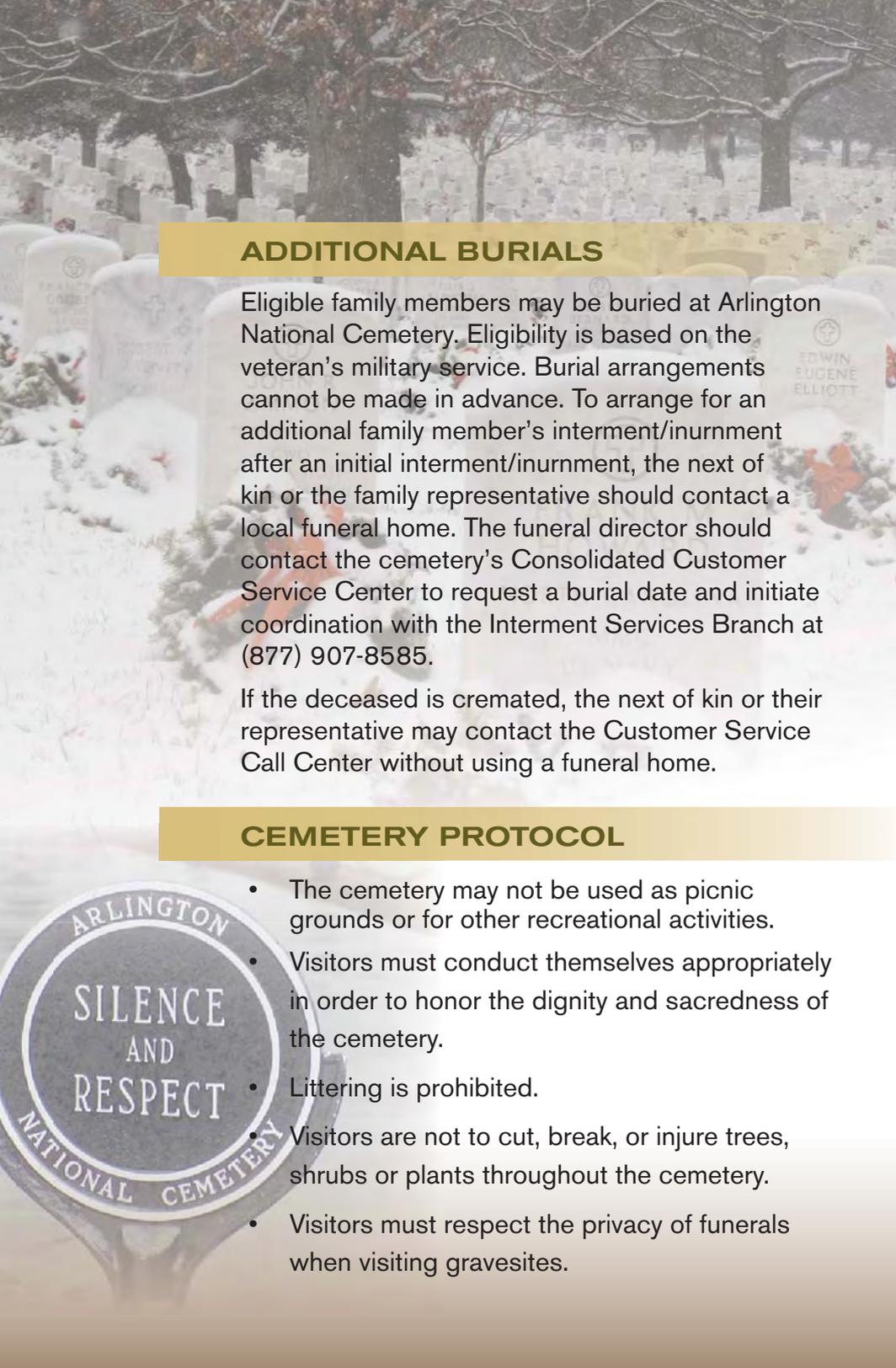
VEHICLE PASSES

A permanent pass is issued to the next of kin at the time of burial. Additional passes are available for the parents, children, and siblings of the deceased. Passes are for visiting your loved one and NOT for touring the cemetery. Passes may be obtained by requesting an application in the Administration Building, via the web at:

www.arlingtoncemetery.mil, or writing:

ATTN: Administrative Officer
Arlington National Cemetery
Arlington, Virginia 22211-5003

Additionally, a temporary pass may be issued to anyone wishing to visit a specific gravesite at Arlington National Cemetery. A temporary pass can be issued upon arrival at the cemetery at the Customer Service desk in the Visitors' Center, and is valid for one visit only. Visitors should park in the pay parking facility; the first 30 minutes of parking is free.



ADDITIONAL BURIALS

Eligible family members may be buried at Arlington National Cemetery. Eligibility is based on the veteran's military service. Burial arrangements cannot be made in advance. To arrange for an additional family member's interment/inurnment after an initial interment/inurnment, the next of kin or the family representative should contact a local funeral home. The funeral director should contact the cemetery's Consolidated Customer Service Center to request a burial date and initiate coordination with the Interment Services Branch at (877) 907-8585.

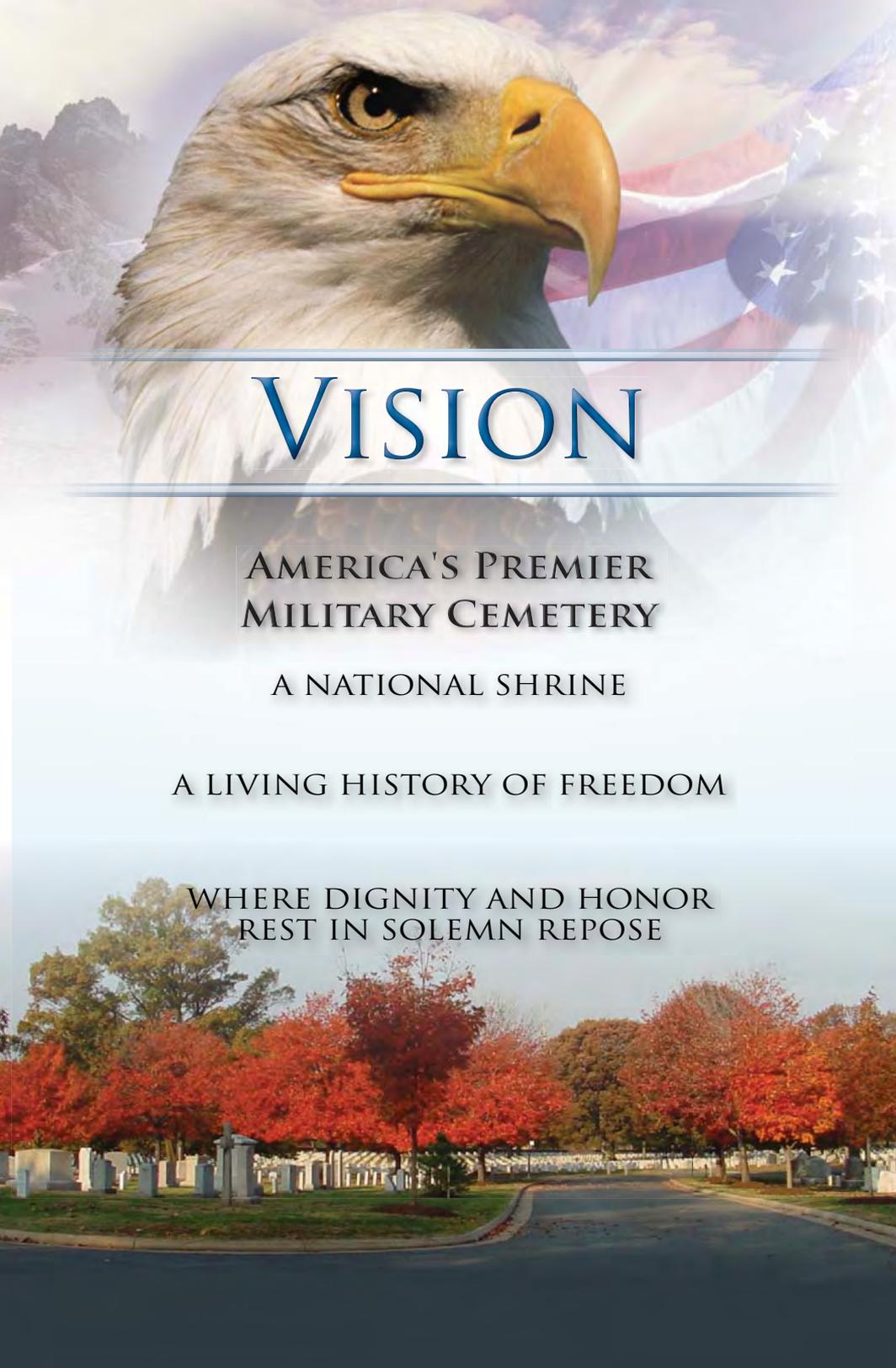
If the deceased is cremated, the next of kin or their representative may contact the Customer Service Call Center without using a funeral home.

CEMETERY PROTOCOL

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- The cemetery may not be used as picnic grounds or for other recreational activities.
 - Visitors must conduct themselves appropriately in order to honor the dignity and sacredness of the cemetery.
 - Littering is prohibited.
 - Visitors are not to cut, break, or injure trees, shrubs or plants throughout the cemetery.
 - Visitors must respect the privacy of funerals when visiting gravesites.

MISSION

ON BEHALF OF THE AMERICAN PEOPLE,
TO LAY TO REST THOSE WHO HAVE
SERVED OUR NATION WITH DIGNITY
AND HONOR, TREATING THEIR FAMILIES
WITH RESPECT AND COMPASSION, AND
CONNECTING GUESTS TO THE RICH
TAPESTRY OF THE CEMETERY'S LIVING
HISTORY, WHILE MAINTAINING THESE
HALLOWED GROUNDS BEFITTING THE
SACRIFICE OF ALL THOSE
WHO REST HERE IN
QUIET REPOSE.



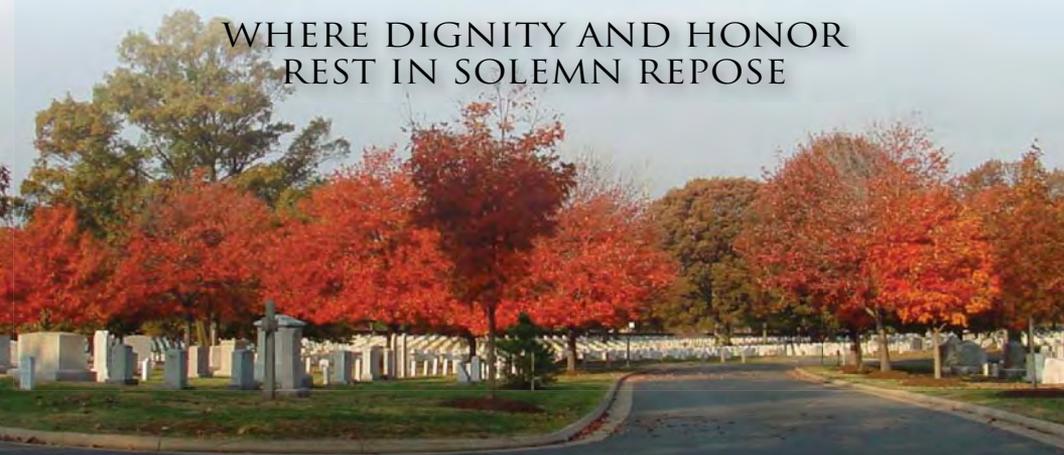
VISION

AMERICA'S PREMIER
MILITARY CEMETERY

A NATIONAL SHRINE

A LIVING HISTORY OF FREEDOM

WHERE DIGNITY AND HONOR
REST IN SOLEMN REPOSE





ARLINGTON NATIONAL CEMETERY



WHERE DIGNITY & HONOR REST IN SOLEMN REPOSE