



DEPARTMENT OF THE ARMY
ARMY NATIONAL CEMETERIES PROGRAM
ARLINGTON NATIONAL CEMETERY
ARLINGTON, VA 22211-5003

SASA-ANC

02 MAY 2012

MEMORANDUM FOR RECORD

SUBJECT: Army National Cemeteries Access Control Policy

1. References:

- a. 32 CFR 553.22.
- b. Army Regulation 190-5, Motor Vehicle Traffic Supervision, 22 May 2006.
- c. Army Regulation 190-13, The Army Physical Security Program, 25 February 2011.
- d. Army Regulation 290-5, Army National Cemeteries, 1 September 1980.
- e. Department of Defense (DoD) Instruction 6055.04, DoD Traffic Safety Program, 20 July 1999.

2. Purpose: To provide guidance for the general public and other visitors on the requirements for visiting Army National Cemeteries (including Arlington National Cemetery, Arlington, VA, and the Soldiers and Airmen's Home National Cemetery, Washington, DC). As active cemeteries and historic venues, Army National Cemeteries balance the *HONOR* given to those laid to rest and the ability of their families to *REMEMBER* them in a peaceful setting, with the opportunity for visitors to *EXPLORE* America's history.

3. Background: Arlington National Cemetery (ANC), and the Soldiers' and Airmen's Home National Cemetery (SAHNC) are active national cemeteries under the jurisdiction of the Secretary of the Army. The Executive Director of the Army National Cemeteries Program (ANCP) and the Superintendents of both cemeteries oversee the cemetery operations and maintenance. Funerals are conducted at ANC twenty-five to thirty times each weekday, totaling approximately 7,500 per year; at the SAHNC there are approximately seven to ten funerals each year. Additionally, ANC has approximately 3,000 special events or ceremonies each year, and approximately four to five million tourist visitors. The goal of this policy is to improve the safety and security of all visitors by implementing a sound access control program, and to improve public awareness of the requirements to visit Army National Cemeteries.

SASA-ANC-DES

SUBJECT: Army National Cemeteries Access Control Policy

4. Scope: This policy applies to all visitors entering ANC or the SAHNC; it does not apply to official visitors, employees, or contractors performing official work on the cemetery grounds.

5. Definitions: For the purposes of this policy, the term "visitors" includes the following:

- a. Funeral attendees (including family, friends, clergy, etc.).
- b. Immediate family members visiting a loved one laid to rest within ANC.
- c. Public visitors and tourists.
- d. Staff, volunteers, and participants of approved special events and ceremonies, including chartered and special tour groups (e.g., official school field trips, Honor Flights, etc.).
- e. Media agencies, including individual reporters, photographers, videographers, etc.
- f. Local, State, and Federal Government Employees not on official business.

6. Policy: Unless otherwise authorized for official purposes, public access to Army National Cemeteries is limited to core operating hours (8:00AM-7:00PM from 01 April to 30 September, and 8:00AM-5:00PM from 01 October to 31 March). Vehicular access to Army National Cemeteries will be granted according to the procedures listed below. Pedestrian visitors may access ANC via the pedestrian gates on Memorial Drive, Ord & Weitzel Drive, and Meigs Drive (adjacent to Fort Myer Old Post Chapel Gate). Access to the SAHNC is via the main gate, located at Harewood Rd. NW, Washington DC. Visitors who are authorized to drive on Army National Cemeteries are required to obey all traffic signs, and should be aware that the speed limit on ANC is 20 miles per hour.

7. Procedures:

a. Visitors attending funerals will access Arlington National Cemetery (ANC) via Memorial Drive, and will be directed by ANC Public Safety according to the arrangements for the respective service they are attending. Alternatively, funerals that include a chapel service on Joint Base Myer-Henderson Hall (JBM-HH) will access ANC via the Old Post Chapel Gate for services held at the Old Post Chapel, or via the Memorial Chapel Gate for services conducted at the Memorial Chapel; in the event attendees for such funerals arrive at ANC first, they will be directed to JBM-HH by ANC Public Safety. Unless otherwise authorized in advance, funeral attendees will not be permitted to drive through ANC to access JBM-HH. Questions regarding access to JBM-HH should be directed to the installation at 703-588-2800.

SASA-ANC-DES

SUBJECT: Army National Cemeteries Access Control Policy

b. Immediate family members of those laid to rest at Army National Cemeteries will receive an access pass following the completion of the funeral. These passes are to be used to visit the section(s) where your loved one is laid to rest, and are not to be used to tour the cemetery. Additionally, these passes are not to be duplicated, altered, or shared with non-immediate family members. In the event the permanent access pass is lost or stolen, holders of the pass should contact ANC for a replacement.

c. The general public, including tourists and tour groups not participating in an approved ceremony, may access ANC by parking in the garage located near the Visitor Center. See <http://www.arlingtoncemetery.mil/VisitorInformation/Parking.aspx> for more information. The parking garage closes one hour after the ANC's core operating hours noted above. Vehicles remaining in the garage after closing are subject to towing at the owner's expense. Parking in the garage is at your own risk, and ANC is not liable for theft or property damage to vehicles parked in the garage.

d. Commercial tourist vehicles are prohibited from making "u-turns" anywhere on Memorial Ave; violators will be issued traffic citations by the US Park Police. Additionally, backing up or attempting to turn around without going through the gates in the parking garage is prohibited to ensure the safety of other drivers and pedestrians. There are approximately 50 bus spaces on the top-deck of the garage; in the event the spots are full, commercial tourist vehicles (including chartered buses, school buses, vans, and shuttles) may depart the parking garage without paying a fee if no passengers are dropped off or picked up. Any commercial tourist vehicle that enters the garage and drops off, or picks up people will be required to pay the applicable fee based on the duration of time they are in the garage.

e. All armed Local/State/Federal Law Enforcement Officers (except Joint Base Myer-Henderson Hall Police, and U.S. Park Police), both in and out of uniform, must have authorization to enter Army National Cemeteries, consistent with the ANCP *Carrying or Possession of Firearms on Army National Cemeteries* policy. Local and State Law Enforcement Officers do not have any authority or jurisdiction on ANC grounds, and when attending funerals or special events are required to declare their firearms prior to accessing ANC. This does not apply to on-duty officers of the Washington, D.C. Metropolitan Police Department when providing support to SAHNC.

f. Visitors who are employees of any federal government agency must have authorization to enter ANC by vehicle.

g. Any person not on the access list will be verified with the Public Safety Base prior to allowing entry. If the visitor is not on the list, Public Safety will make every effort to locate the visitor's point of contact. If this point of contact is not located, the visitor will be directed to the Visitor Center parking garage.

SASA-ANC-DES

SUBJECT: Army National Cemeteries Access Control Policy

8. Parking: All visitors to Army National Cemeteries are required to comply with parking signage and other designated parking areas. Parking is only authorized in marked spaces, with the exception of parking in cemetery burial sections, where vehicles should be parked along the appropriate curb. Parking on curbs, grassy areas, or other landscaped areas is prohibited and will result in a traffic citation. Overnight parking of vehicles belonging to visitors is not authorized anywhere on cemetery grounds.

9. The point of contact for this matter is the Directorate of Emergency Services (DES) at 703-614-4303, or via email at usarmy.pentagon.hqda-anc-osa.mbx.anc-des@mail.mil.



KATHRYN A. CONDON
Executive Director